

恒生商業 e-Banking 服務附頁 A - 申請/修訂/終止表格(適用於設定公司組合內之指定/自動轉賬服務/強積金服務戶口)

Hang Seng Business e-Banking Services Supplementary Sheet A - Application / Amendment / Termination Form (For The Designated Portfolio / Autopay Services / MPF Services Account(s))

致：恒生銀行有限公司
To: Hang Seng Bank Limited

請以正楷填寫，並在適當方格內加上“√”。
Please complete in BLOCK LETTERS and “√” where appropriate.

日期(日/月/年) Date(DD/MM/YY)

申請機構 Applicant 相關機構 Related Company

甲部 Part A – 基本戶口 Principal Account	
機構名稱 Name of Company	基本戶口號碼 Principal Account No.
此表格連同申請機構所遞交的下列表格(其一)內「經核實決議副本」部分(決議日期 _____)為一完整表格。 This form forms an integral part of the Applicant's "Certified Copy of Resolution" (dated _____) in the following forms (any 1). - 恒生商業e-Banking服務申請表格 Hang Seng Business e-Banking Services Application Form - 恒生商業e-Banking服務修訂/終止表格 Hang Seng Business e-Banking Services Amendment/Termination Form - 相關機構授權書 Related Company Letter of Authority - 修訂/終止相關機構授權書 Amendment/Termination of Related Company Letter of Authority	

乙部 Part B – 指定戶口/主要使用者每日最高限額 Designated Account(s) & Maximum Daily Limit(s) of Primary User(s)				
加入 更改 刪除 Add Change Delete	指定戶口號碼 Designated Account No.	戶口別名(可選填 - 最多不超過 20 個字)註1 Account Alias (Optional - Maximum 20 characters)Note1	主要使用者每日最高限額(港幣)註2 Maximum User Daily Limit(s) of Primary User(s) (HKD)Note2	
			簡名註3 Short NameNote3	簡名註3 Short NameNote3
/ <input type="checkbox"/> /	[Principal Account]			
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基本戶口號碼

Principal Account No.

丙部 Part C – 自動轉賬服務 Autopay Services

自動付款 AutoPayment

加入 Add	刪除 Delete	自動付款指定戶口號碼註4a Designated AutoPayment Account No. Note4a	自動付款指示概要註4b Description of AutoPayment Instruction(s) Note4b
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____

自動收款 AutoCollect

加入 Add	刪除 Delete	自動收款指定戶口號碼註4a Designated AutoCollect Account No. Note4a	自動收款指示概要註4b Description of AutoCollect Instruction(s) Note4b
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____ - _____ - _____	_____

丁部 Part D – 強積金服務戶口註5 MPF Services Account(s) Note5

加入 Add	更改 Change	刪除 Delete	強積金僱主編號 MPF Employer ID	強積金付款中心編號 MPF Pay Centre ID	主要使用人付款結算最高交易限額(港幣) Transaction Limits for Remittance Statement of Primary User(s) (HKD)	
					簡名 Short Name 1. _____	簡名 Short Name 2. _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. _____	1. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		2. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		3. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		4. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		5. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. _____	1. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		2. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		3. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		4. _____		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		5. _____		

註 Note:

- 除“() / - ”外，請不要使用其他特別符號。
Please do not use special characters, except “() / -”.
- 此為支賬限額。若僅限查詢，請填零，並將餘格劃銷。定期、貸款、證券及/或單位信託基金戶口之主要使用人每日最高限額請填零。
Limits for debit. Please indicate zero for enquiry only and cross out remaining spaces. Limits of Time Deposit, Loans, Securities and Investment Funds Accounts should be zero.
- 請透過使用設定中的使用人檔案畫面查閱主要使用人簡名。
Please note that the Short Name(s) of the Primary User(s) can be checked online under the User Profile of the Management Control Section.
- 4a. 此項必須填寫。該戶口必須為公司組合內指定之往來戶口。
This field is mandatory. Such account must be a current account designated in the Company Portfolio.
- 4b. 此項必須填寫。指示需反映交易性質，例如：SALARY、BONUS、SERVICE FEE、MISC FEE。
This field is mandatory. Description requires to reflect the transaction nature, such as: SALARY, BONUS, SERVICE FEE, MISC FEE.
- 透過恒生商業 e-Banking 強積金服務遞交付款結算書後，將不會收到書面的付款結算書或強積金供款確認書。
After the remittance statement has been submitted via Hang Seng Business e-Banking for MPF Services, you will not receive any hard copy of remittance statement or confirmation of MPF contributions.

基本戶口號碼

Principal Account No. | | | | | | | | | | | | | | | | | | | | | |

簽署 Signature

簽署指引 Signature Requirements

全東商號 Sole Proprietorship	須由東主簽署 Signed by Sole Proprietor
合夥經營商號 Partnership	須由所有合夥人簽署 Signed by ALL Partners
有限公司 Limited Company	須由唯一董事或構成是次決議法家出席人數之每名董事(包括會議主席)簽署 Signed by the Sole Director or each of the Directors (including the Chairman of the meeting) who constituted quorum for the said meeting in accordance with the constitutional documents of the Applicant

以申請機構/相關機構名義 For and on behalf of the Applicant / Related Company(ies):

東主/合夥人/會議主席
Sole Proprietor / Partner /
Chairman of the Meeting

合夥人/董事
Partner / Director

合夥人/董事
Partner / Director

合夥人/董事
Partner / Director

X _____ **X** _____ **X** _____ **X** _____

姓名
Name: _____

姓名
Name: _____

姓名
Name: _____

姓名
Name: _____

銀行專用 For Bank Use

Receiving Br. Code	Authorised signature	CAS
Signature / ID verified		
Checked by		